

TUSCARAWAS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

DATE: Regular Meeting, Monday, August 19, 2019

PLACE: Service & Support Center, 610 Commercial Avenue SW, New Philadelphia, Ohio

TIME: 5:30 p.m.

CALL TO ORDER: President

1.1 ROLL CALL:

	<u>Present</u>	<u>Absent</u>	
Julie Brinkman	x		
Thomas Fantin	x		
Robert Glasgow	x		
Andrea Legg		x	(excused)
Donna Wayt	x		
Stephanie Wilson		x	(excused)
Ryan Yoss	x		

1.2 PLEDGE OF ALLEGIANCE

1.3 REVIEW OF TuscBDD MISSION AND VISION

- **Mission Statement:** The Mission of the Tuscarawas County Board of Developmental Disabilities is to enhance the lives of individuals with disabilities through quality services and community partnerships.
- **Vision Statement:** The Vision of the Tuscarawas County Board of Developmental Disabilities is for a community that recognizes the importance and potential of all citizens.

1.4 ADDITIONS, DELETIONS, CORRECTIONS TO AGENDA

1.5 EXECUTIVE SESSION

1. Recommendation and motion to enter into and conduct an executive session in accordance with Revised Code 121.22(G) for the purpose of consideration of the following matter:
Review of collective bargaining sessions. A majority of the quorum of the Board determined by roll call vote is required to hold an executive session. A roll call vote will be taken.

Motion: **Robert Glasgow**

Second: **Donna Wayt**

Roll Call:

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	x	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	absent	
Ryan Yoss	x	

The President declares the motion **carried**.

Time in: **5:31 p.m.**

2. Recommendation and motion to adjourn executive session and return to the open meeting.
A roll call vote will be taken.

Motion: **Ryan Yoss**

Second: **Julie Brinkman**

Roll Call:	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	x	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	absent	
Ryan Yoss	x	

The President declares the motion **carried**.

Time out: **5:46** p.m.

I. APPROVAL OF MINUTES

1. Recommendation to adopt a motion to approve the minutes of the June 17, 2019 Board meeting.

Motion: **Donna Wayt**

Second: **Ryan Yoss**

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	x	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	absent	
Ryan Yoss	x	

The President declares the motion **carried**.

2. Recommendation to adopt a motion to approve the minutes of the June 17, 2019 Ethics Committee meeting.

Motion: **Julie Brinkman**

Second: **Ryan Yoss**

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	x	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	absent	
Ryan Yoss	x	

The President declares the motion **carried**.

II. FINANCIAL REPORT

1. **Monthly Reconciliation**

The financial report for June and July was provided for review. The noteworthy items were highlighted in the report. At the meeting, Mark Schott shared that the Targeted Case Management (TCM) revenue received in June was the most ever received in one month with the exception of May of 2016. The 2015 cost report audit is complete, and once our costs were compared to the statewide average, we were sent a check for \$301,000 from the Department of Medicaid through the Ohio Department of Developmental Disabilities. TuscBDD annually received over \$415,000 in state subsidy payments; however, as of July 1st, those payments have stopped to be replaced with an increase in the waiver allocation for the same amount. The state will continue to provide an annual subsidy payment for Family Support Services, which is currently in the amount of \$45,000 for Tuscarawas County. Contract services expenses are currently \$280,000 higher year-to-date when compared to this time last year. Alco Services is the fastest growing vendor due to the increase in revenue they have received through the respite grant. We have also seen an increase in expenditures for equipment and repairs totaling \$93,000. TuscBDD's Medicaid match costs of \$1,558,000 were actually slightly less than the amount spent through July of 2018 due largely to the smaller 5th invoice received in 2019 to reconcile the estimated to actual match costs. The general fund balance for 2019 is up from last year due largely to the transfer from MEORC and the cost report settlement. Nate Kamban discussed some of the projects that are currently being explored which include a collaborative model for respite care for youth-in-crisis now that the grant has ended, remote supports, and a crisis home for adults in addition to the ongoing need for waivers to address current needs. The goal is to find the balance between new opportunity areas and the need for sustainability. Comments or questions were welcomed from the Board members on the information contained in the report.

Recommendation to adopt a motion to approve the financial statement as presented.

Motion: **Robert Glasgow**

Second: **Donna Wayt**

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	x	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	absent	
Ryan Yoss	x	

The President declares the motion **carried**.

2. Recommendation to adopt a motion to approve salaries in the amount of \$358,236.89 and expenditures in the amount of \$1,181,835.30 for the months of June and July.

Motion: **Ryan Yoss**

Second: **Julie Brinkman**

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	x	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	absent	
Ryan Yoss	x	

The President declares the motion **carried**.

III. COMMITTEE REPORTS

ETHICS COMMITTEE:

1. Presentation of Items Approved by the Ethics Committee

The direct service payment was made to a family to reimburse them for the cost of clothing protectors/bibs that had to be purchased online. This was an allowable expense and was within the limits of the FSS policy and procedure.

Recommendation to adopt a motion to approve the list of direct service payments as presented in accordance with standards in ORC §5126.033 as reviewed and approved by the Ethics Committee.

Motion: **Robert Glasgow**

Second: **Donna Wayt**

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	x	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	absent	
Ryan Yoss	x	

The President declares the motion **carried**.

IV. OLD BUSINESS BEFORE THE BOARD

V. NEW BUSINESS BEFORE THE BOARD

1. OAPSE Contract Ratification

Recommendation to adopt a motion to ratify the collective bargaining agreement between the Tuscarawas County Board of Developmental Disabilities and the Ohio Association of Public School Employees (OAPSE)/AFSCME Local 4 and its Local #103.

Motion: **Donna Wayt**

Second: **Julie Brinkman**

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	x	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	absent	
Ryan Yoss	x	

The President declares the motion **carried**.

2. Personnel Policy Revisions

Lisa Sidoti explained that changes were made to various personnel policies to remove references to transportation and positions that have been abolished. A database was added to the list of background checks that must be completed in policy 2.8. Our shift to electronic time cards and the requirement that all pay checks be distributed via direct deposit made it necessary to update policies 4.1, 6.1, and 7.2.

Policy 4.4, titled *On-Call Status*, was revised to include an increase in the rate of SSA on-call compensation for weeks that contain a holiday. Nate Kamban explained that this increase was recommended after researching data on this subject from other county boards. Various other policies were revised to simply clean up language to better clarify proper guidelines for the usage of equipment, internet, technology, and cell phones.

Recommendation to adopt a motion to approve the revisions to the following Personnel Policies as presented:

- 2.8 Evaluation of Applicants and Basis for Selection/Disqualification
- 2.12 Medical Examinations
- 2.21 Program Cancellation
- 4.1 Pay Periods and Paycheck Distribution
- 4.4 On-Call Status
- 6.1 General Standards of Conduct and Expected Job-Related Behavior
- 6.8 Tools, Supplies and Equipment
- 6.10 Employee Driver Abstracts and Insurability Requirements
- 6.15 Drug and Alcohol Testing
- 6.18 Dress and Hygiene
- 6.22 Internet, Technology, and Email
- 6.24 Cell Phone and Agency Phone Usage
- 7.2 Guidelines for Discipline

Motion: Robert Glasgow

Second: Ryan Yoss

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	x		
Thomas Fantin	x		
Robert Glasgow	x		
Andrea Legg	absent		
Donna Wayt	x		
Stephanie Wilson	absent		
Ryan Yoss	x		The President declares the motion carried.

3. Personnel Policy Rescission

Recommendation to adopt a motion to approve the rescission of the following Personnel Policy as presented:

- 2.9 Criteria for Employment for Bus Driver/Substitute Bus Driver

Motion: Ryan Yoss

Second: Donna Wayt

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	x		
Thomas Fantin	x		
Robert Glasgow	x		
Andrea Legg	absent		
Donna Wayt	x		
Stephanie Wilson	absent		
Ryan Yoss	x		The President declares the motion carried.

4. Position Description Revision

Revisions were needed to this position description to incorporate the various tasks that have been added to this role in addition to the need to remove some references related to bus transportation. Some of the more significant additions are on the subject of housing, remote supports, contracts, key jobs, and collaboration with various stakeholder groups including a continued focus to work on the development a transportation plan for individuals with developmental disabilities countywide.

Recommendation to adopt a motion to approve the revisions to the following position description as presented:

- **Facilities Manager**

Motion: **Julie Brinkman**

Second: **Ryan Yoss**

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	x	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	absent	
Ryan Yoss	x	

The President declares the motion **carried**.

5. Position Description Abolishment

Recommendation to adopt a motion to approve the abolishment of the following position descriptions as presented:

- **Substitute Bus Driver**
- **Substitute Transportation Assistant**

Motion: **Donna Wayt**

Second: **Ryan Yoss**

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	x	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	absent	
Ryan Yoss	x	

The President declares the motion **carried**.

6. Supplemental Appropriations

The agency-wide equipment budget was set at just below \$70,000 for 2019, with the understanding that a supplemental appropriation would likely be needed to cover the various equipment upgrades needed for computer upgrades and classroom needs in preparation for the new school model. The additional \$35,000 should cover the remaining expenditures for the year. Additional funds were necessary for insurance in order to pay the health insurance invoice in full and obtain the 2% discount. This was needed due to an increase in the number of employees who chose family coverage. The travel and staff

development line item is being increased due to the fact that most of the remaining unspent funds have been encumbered at this point in the year and this will allow for greater flexibility in the event we exceed the original budgeted amount. Additional auditor and treasurer fees were needed due to the receipt of additional levy revenue from the Rover pipeline.

Recommendation to adopt a motion to approve the following supplemental appropriations:

- \$35,000 from S50-S40 Unappropriated Balance to S50-S20 Equipment
- \$40,000 from S50-S40 Unappropriated Balance to S50-S34 Insurance
- \$8,000 from S50-S40 Unappropriated Balance to S50-S27 Travel & Staff Development
- \$332 from S50-S40 Unappropriated Balance to S50-S33 County Auditor and Treasurer Fees

Motion: **Robert Glasgow**

Second: **Julie Brinkman**

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	x	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	absent	
Ryan Yoss	x	

The President declares the motion **carried**.

7. Transfer of Funds

Recommendation to adopt a motion to approve the following fund transfers:

- \$85,000 from S050-S32 Transfers to N010-N06 Capital Improvements Transfers

Motion: **Donna Wayt**

Second: **Julie Brinkman**

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	x	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	absent	
Ryan Yoss	x	

The President declares the motion **carried**.

8. Non-Bargaining Staff Compensation

Nate Kamban explained that this 3% increase is in line with the budget and long-term financial plan.

Recommendation to adopt a motion to authorize a 3% increase for non-bargaining staff effective on September 1, 2019 in accordance with the Non-Bargaining Unit Employee Compensation Policy.

Motion: **Julie Brinkman**

Second: **Donna Wayt**

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	x		
Thomas Fantin	x		
Robert Glasgow	x		
Andrea Legg	absent		
Donna Wayt	x		
Stephanie Wilson	absent		
Ryan Yoss	x		The President declares the motion carried .

9. Longevity Bonus Plan

Nate Kamban explained that this longevity bonus plan is being introduced for non-bargaining staff for a period of three years, starting September 1, 2019 through August 31, 2022. As employees attain the required years of service, they will receive a one-time payment as outlined in the plan. This is in line with what the members of the OAPSE unit will receive during this same time period.

Recommendation to adopt a motion to approve a one-time longevity bonus for non-bargaining staff from September 1, 2019 through August 31, 2022 in accordance with the parameters of the longevity bonus plan as presented.

Motion: **Julie Brinkman**

Second: **Ryan Yoss**

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	x		
Thomas Fantin	x		
Robert Glasgow	x		
Andrea Legg	absent		
Donna Wayt	x		
Stephanie Wilson	absent		
Ryan Yoss	x		The President declares the motion carried .

10. Substitute Employee Rates

Nate Kamban explained that the only change made to the list of substitute rates was the addition of a rate for substitute classroom assistants with teaching degrees. This rate was set at \$15.00 per hour, which is the same rate as a substitute teacher. We have found that there are substitute teachers who are willing to also sub as a classroom assistant; however, they are not willing to sub at a lower hourly rate. This change will give us greater flexibility when finding subs.

Recommendation to adopt a motion to approve the proposed list of substitute employee rates, effective September 1, 2019.

Motion: **Donna Wayt**

Second: **Julie Brinkman**

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	x		
Thomas Fantin	x		
Robert Glasgow	x		
Andrea Legg	absent		
Donna Wayt	x		

Stephanie Wilson absent
Ryan Yoss x The President declares the motion carried.

11. Resolution to Amend Health Flexible Spending Account to Increase the Maximum Contribution Amount

The maximum employee contribution to the health flexible spending account was previously set at \$2,000.00; however, it is being increased to \$2,700.00 with this resolution. Nate Kamban explained that the Internal Revenue Service permits participants to contribute a maximum of \$2,700.00 annually, and it would be a benefit to employees to increase our limit to match that of the IRS.

Recommendation to approve the following resolution:
WHEREAS, the Tuscarawas County Board of Developmental Disabilities (the "Employer") previously adopted a Code Section 125 plan; and

WHEREAS, the Internal Revenue Service permits participants to contribute a maximum of \$2,700.00 annually to a Section 125 plan; and

WHEREAS, effective December 31, 2019 the Employer desires to amend the Plan to permit participants to contribute up to the maximum amount of \$2,700.00 annually as outlined in the attached amendment and Summary of Material of Modifications;

NOW, THEREFORE, BE IT RESOLVED that the Board has hereby reviewed the attached amendment and Summary of Material Modifications and does hereby approve of this amendment to increase the maximum contribution to the limit of \$2,700.00.

Motion: **Ryan Yoss**

Second: **Robert Glasgow**

Roll Call:	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	x	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	absent	
Ryan Yoss	x	

The President declares the motion carried.

12. Bus Garage Shared Use Agreement

The shared use agreement with New Philadelphia School District (NPSD) has been revised to permit them to have the right to exclusively use the bus garage to service and repair their buses for a period of 10 years. The terms of the agreement grant TuscBDD the ability to use the bus garage for maintenance of its own vehicles for an average of 20 hours per month. The amount that NPSD is charged has been increased to cover the costs to operate the garage since it will now be used by NPSD exclusively.

Recommendation to adopt a motion to approve the agreement between the Tuscarawas County Board of DD and the New Philadelphia School District for the use of the bus garage per the terms and conditions of the agreement as submitted and approved by Assistant Prosecuting Attorney, Robert Stephenson II.

Motion: **Ryan Yoss**

Second: **Julie Brinkman**

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	x	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	absent	
Ryan Yoss	x	

The President declares the motion **carried**.

13. Records Retention Schedule Revision

Changes were recommended to the Records Retention Schedule to allow for maintenance of specific records electronically with this revision. This will be sent to the County Commissioners who will then submit it to the Ohio Historical Society for final approval.

Recommendation to approve the following resolution:

Be it resolved, by the Tuscarawas County Board of Developmental Disabilities, that we hereby agree to adopt the revised Records Retention Schedule and to submit it to the Ohio Historical Society.

Motion: **Robert Glasgow**

Second: **Julie Brinkman**

Roll Call:	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	x	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	absent	
Ryan Yoss	x	

The President declares the motion **carried**.

14. Lease Agreement with J-C Enterprises

It is time to renew the lease with J-C Enterprises for the property we lease to operate the Charmed store. As the store is now several years old and more established, we will spend time evaluating this program in the coming months.

Recommendation to adopt a motion to approve the lease agreement with James D. Booth and Carol S. Booth dba: J-C Enterprises for the property located at 117 West High Avenue in New Philadelphia as submitted and approved by Assistant Prosecuting Attorney, Robert Stephenson II.

Motion: **Ryan Yoss**

Second: **Julie Brinkman**

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	x	
Robert Glasgow	x	

Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	absent	
Ryan Yoss	x	The President declares the motion carried .

15. Donations

Recommendation to adopt a motion to accept the following donations, to deposit them in the County Treasury under U25 or S50, as appropriate, and to utilize them for their specific purpose as designated by the donor:

- \$23.52 from Suzanna Barkett who donated via payroll deduction through Truist to TuscBDD.
- \$100.00 from Charmed: Gifts with Meaning from the sale of snacks designated for Special Olympics to TuscBDD for Special Olympics.

Motion: **Donna Wayt**

Second: **Ryan Yoss**

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	x		
Thomas Fantin	x		
Robert Glasgow	x		
Andrea Legg	absent		
Donna Wayt	x		
Stephanie Wilson	absent		
Ryan Yoss	x		The President declares the motion carried .

VI. PERSONNEL

1. New Hires/Resignations/Retirements:

- Kayla McKnight - new hire - Service and Support Administrator, effective July 15, 2019
- Darcie McCleary - new hire - Teacher, effective August 12, 2019
- Rachael Litty - new hire - Teacher, effective August 12, 2019
- Carie Kline - resignation - Teacher, effective August 12, 2019
- Bonnie France - layoff - Transportation Assistant, effective August 15, 2019
- MaryJane Mendoza - layoff - Bus Driver, effective August 15, 2019
- Margaret Wagner - layoff - Transportation Assistant, effective August 15, 2019
- Kimberly Wilson - layoff - Bus Driver, effective August 15, 2019
- Shawn Cummings - removed from sub list - Substitute Bus Driver, effective August 15, 2019
- Jessica Sickafoose - removed from sub list - Substitute Transportation Assistant, effective August 15, 2019
- Christina Stevenson - removed from sub list - Substitute Transportation Assistant, effective August 15, 2019

VII. PROGRAM REPORTS

VIII. REPORTS OF THE SUPERINTENDENT

- Ohio Department of Developmental Disabilities Pipeline Newsletters - These can be**

accessed online at <http://dodd.ohio.gov/pipeline/Pages/Pipeline-Quarterly.aspx> (Copies are also available upon request.)

2. Additional Miscellaneous Information

- Kerri Silverthorn developed a flyer highlighting the Family Mentorship Program, which is a program to help families build their network of support. A copy of this flyer was shared with the Board and will be available to distribute to families on an ongoing basis.
- Nate also shared a copy of a flyer featuring the OUR Children, OUR Family Support Program from Tuscarawas County Family and Children First Council (FCFC). This flyer was designed to feature the in-home and respite care for youth in crisis program that was developed out of the respite grant. Going forward, the referrals for this program will be handled through FCFC as the initial point of contact and then a team meeting will be held to decide on eligibility and assign a lead agency among other action items.
- Nate also distributed a copy of a document titled "Supporting Individuals with Intensive Needs". Nate recognized Kerri Silverthorn for her creativity and hard work developing this tool that he was able to use when he presented to the Ohio Department of Developmental Disabilities. Nate is leading a committee at the state level that focuses on how to best serve kids in multiple systems. He, along with other committee members, met with DODD on August 19, 2019 to share their multi-system collaboration experiences.
- The theme of customer service and going the "second mile" has been identified as a priority for the next year as an agency. Our goal is to create a culture of excellent customer service and find ways to improve the experience of those that we serve as we focus on going the second mile.
- The funding for the respite grant program concluded at the end of June. FCFC covered the over-expenditure that occurred due to the high-utilization of the grant. Nate Kamban explained that we are currently looking at ways of sustaining this program, which cannot be done without the support of our other collaborative partners. Nate has met with other social service agencies to see if we could re-institute shared/pooled funding through FCFC. These pooled funds could then be accessed to help cover the costs of long-term respite, among other things. Nate also shared that the conclusion of the grant has also provided us with an opportunity to explore our options for a new BCBA, both for the respite program and at the school. This was necessary due to some concerns that were raised throughout the course of the grant by both inside and outside partners. The role of a BCBA is a vital part of the program and it is imperative that we have a partner who actively seeks to be a collaborative member of the team and shares our vision.
- Nate Kamban and Susan Blum spent time this summer meeting with specific public school districts that had utilized our new outreach program to gather their input on what was working and how we could improve. The main area of improvement was the need for more clear communication and their desire for our behavioral staff to be more present in their districts. We are currently working through the referrals that we have received. Our model is built around the need for the students to be in their public school district first rather than just coming here, which will give us an opportunity to meet with the public school team members, observe the student, and then develop a plan prior to entrance at Starlight School. We will continue to work through the process with our local districts and will be planning quarterly visits to the districts from Nate Kamban, Susan Blum, and Holly Lawver.

- Drew Litty continues to work on the development of a home for adults in crisis. This home is being developed with the goal of a stay being limited to 90 days, although superintendents would then have the ability to look at specific circumstances at the end of 90 days. SEI would own the home, and we are looking at options for a provider to staff the home. Draft contracts for this home have been developed, one with SEI and one with a provider. Various scenarios were discussed to show the projections if three county boards shared the costs to operate the home. It is an approximate cost of \$70,000 per bed for a three bed home. Perry County is very interested in partnering with us on this project, but nothing has been confirmed yet and we would need confirmation from two county board partners in order to proceed. This will be brought to the budget committee for further review.
- Plans are being made to hold an inservice for Board members in September. It will immediately follow the September Board meeting and consist of a tour of participating provider agencies in Tuscarawas County.
- With transportation ending, Drew Litty has been asked to spend more time focusing on the area of remote supports to expand on their use in Tuscarawas County. Drew will be working with Kyle Wells to develop a plan with goals to expand our efforts in this area.
- Horizons has ended the operation of their day program and will be leaving their space in the workshop in the near future. AFS is interested in moving into this other space once it is available. We are always looking at ways we can support our providers through our Provider Support Program. The budget for the 2019 Provider Support Program was set at \$40,000, but it is underutilized at this point in the year. Due to this underutilization, we are adding options to the program for the remainder of 2019 to offer providers that are participating in the program the option to do an operations assessment or strategic planning session with MEORC. We can offer a max of four of these sessions on a first come, first serve basis and still remain under budget for the year.
- Nate shared that the state budget for DODD has been finalized with positive outcomes for individuals with disabilities. As a result of the outreach efforts of OACB, there is language in the budget that requires the County Budget Commission to consider the five-year forecasts of their county boards of DD when determining whether or not to roll back a levy, and this cannot be done without first holding a public meeting. There is also language that allows county boards to move more quickly to request that the Department suspend provider certification when there are serious concerns for the safety of people receiving services from that provider. A wage increase for direct service providers (DSP) was also included in the budget to help solve the state-wide DSP shortage.

IX. MISCELLANEOUS

1. Major Unusual Incident (MUI) Report
2. Newspaper Articles

X. PUBLIC PARTICIPATION

XI. ADJOURNMENT

1. Adopt a motion to adjourn.

Motion: **Ryan Yoss**


Second: **Robert Glasgow**

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	x	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	absent	
Ryan Yoss	x	

The President declares the motion **carried**.

Time: **6:37** p.m.

"This is a true and accurate record of the meeting of August 19, 2019."


Stephanie Wilson, President


Ryan Yoss, Recording Secretary

This is not a verbatim transcript of the August 19, 2019 Board meeting.

2019-0819 minutes